

# Agenda

## Canterbury Policy Forum

<b>Date</b>	Friday 11 October 2019
<b>Time</b>	12.00pm (lunch) for 12.30pm (meeting commences)
<b>Venue</b>	West Melton Community Recreation Centre, 1163 W Melton Rd, West Melton.
<b>Attendees</b>	David Ward (Selwyn – Acting Chair), Hamish Dobbie (Hurunui), Brendan Anstiss (Christchurch), Carolyn Johns (Waimate), Geoff Meadows (Waimakariri), James Thompson (CDEM), Katherine Trought (Environment Canterbury), Mark Low (Timaru), Matt Hoggard (Kaikōura), Mike Searle (Waitaki), Ronnie Cooper (Te Rūnanga o Ngāi Tahu), Simon Markham (Waimakariri), Toni Durham (Ashburton), Tracy Tierney (Timaru).
<b>In Attendance</b>	Cam Smith - Team Leader Regional Leadership and Policy, Environment Canterbury – for item 5  Secretariat: Simon Fraser, David Bromell
<b>Apologies</b>	Bill Bayfield (Environment Canterbury), Katherine Hill (Mackenzie)

<b>Time</b>	<b>Item</b>	<b>Paper</b>	<b>Person</b>
12:30	1. Welcome, introductions and apologies		Chair
	2. Confirmation of Agenda		Chair
	3. Minutes from the previous meeting	✓	Chair
	a. Confirmation of meeting minutes – 5 July 2019		
	b. Action points		
12:35	4. Regional Forums update	✓	Secretariat
	<b>For discussion and decision</b>		
12:40	5. Central Government update		Cam Smith
1:00	6. Regional submission – Action for healthy waterways		Simon Fraser
1:10	7. Regional submissions – process and guidelines	✓	David Bromell
1:30	8. LTP collaboration	✓	David Ward
1:50	9. Wellbeing indicators project	✓	Simon Markham
2:00	10. Natural Hazards update	✓	James Thompson
2:10	11. Regional workshops	✓	David Bromell
	<b>For information</b>		
2:20	12. CWMS update	✓	Katherine Trought
2:30	13. Canterbury Planning Managers working group	✓	Geoff Meadows
2:40	14. Compliance, Monitoring and Enforcement working group		Tracy Tierney
	<b>General business</b>		
2:50	15. Other matters		
3:00	<b>Close</b>		

*Next meeting: 3 April 2020 (TBC)*

# Canterbury Policy Forum

Draft Minutes

<b>Date:</b>	5 July 2019
<b>Venue:</b>	West Melton Community and Recreation Centre
<b>Attendance:</b>	<p>Bill Bayfield (Environment Canterbury - Chair), Hamish Dobbie (Hurunui), Carolyn Johns (Waimate), Geoff Meadows (Waimakariri), Katherine Trought (Environment Canterbury), Mark Low (Timaru), Mike Searle (Waitaki), Ronnie Cooper (Te Rūnanga o Ngāi Tahu), Simon Markham (Waimakariri), Toni Durham (Ashburton), Murray Washington (Selwyn – for David Ward), Paul Cooper (Waimate – for Tracy Tierney), David Griffiths (Christchurch – for Brendan Anstiss).</p> <p><b>In attendance:</b></p> <p>Cam Smith – Team Leader Regional Leadership and Policy, Environment Canterbury – for item 5          Warren Gilbertson- CREDS Project Manager – for item 7          David Rendall - Project Coordinator, Food &amp; Fibre Innovations Programme – for item 7          Caroline Hart – Senior Strategy Manager – CWMS, Environment Canterbury – for item 9</p>
<b>Apologies:</b>	David Ward (Selwyn), James Thompson (CDEM), Tracy Tierney (Timaru), Brendan Anstiss (Christchurch), Matt Hoggard (Kaikōura), Katherine Hill (Mackenzie)

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1	<p><b>Welcome, attendance and apologies</b></p> <p>The Chair welcomed everyone. Attendance was noted and apologies accepted.</p>	
2	<p><b>Confirmation of agenda</b></p> <p>The agenda was confirmed with no additions.</p>	
3	<p><b>Minutes from the previous meeting</b></p> <p>The minutes from the 12 April 2019 meeting were confirmed.</p> <p>Action points:</p> <ul style="list-style-type: none"> <li>• Mackenzie rep – MDC has advised Katherine Hill will be its new representative, but is away on study leave until November</li> <li>• Canterbury wellbeings overview – in production; will be shared by the end of July</li> <li>• Natural Hazards report deferred to next meeting (James Thompson unavailable for today's meeting)</li> <li>• LTP collaboration – Bill Bayfield is following up with David Ward</li> </ul>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
4	<p><b>Regional forums update</b></p> <p>Simon Fraser introduced the report, which was taken as read. Key highlights included:</p> <ul style="list-style-type: none"> <li>• Chief Executives met with the Department of Internal Affairs to discuss the Three Waters reform proposals and agreed to work with DIA on what voluntary reform of service delivery may look like for Canterbury, and how unregulated water supplies could be managed</li> <li>• a regional forums budget was approved, replacing the previous Policy Forum levies</li> <li>• the Mayoral Forum approved the final report on the CWMS Fit for the Future review, including new interim targets for 2025 and 2030.</li> </ul> <p>Bill Bayfield provided further updates to the Forum on his recent engagement with proposed Three Waters reforms.</p>	
5	<p><b>Central government update</b></p> <p>Cam Smith provided an overview of central government initiatives that may impact on Canterbury over the coming months. Emphasis was on what initiatives Canterbury councils will be responding to, and how we can better work together in ensuring a consistent voice across the region. It was agreed that regional submissions should be supported as the primary option for advocating for the region. Policy Forum members will support Mayors' engagement with their councils on regional submissions.</p>	<p><b>Secretariat</b> to provide guidelines on process, templates, etc for regional submissions - <b>complete</b></p> <p><b>All</b> to support Mayors/Chair with council engagement on regional submissions.</p>
6	<p><b>Wellbeing indicators project</b></p> <p>Simon Markham presented this item on the SOLGM wellbeing framework and data warehouse service. It was agreed that this could potentially be useful for councils, but further evaluation was needed on the range of products for providing data for wellbeing indicators, and where Canterbury councils can get the best value for money from these services. Further advice should be provided to Chief Executives, including what data councils currently have access to, what data is required, and evaluating services for providing data on community wellbeing.</p>	<p><b>Simon Markham</b> to provide an update to the Chief Executives Forum on 22 July on wellbeing indicators for the region and convene a working group to prepare advice with recommendations on options to procure data and analysis - <b>complete</b></p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
7	<p><b>CREDS value-added production</b></p> <p>Warren Gilbertson and David Rendall provided an overview of the multi-year project under the CREDS on food, fibre and agritech in Canterbury. This work has been led by Mayor Craig Rowley, with support from research and industry groups in the region.</p> <p>Following a series of workshops with the primary production sector, the next stage is to engage with councils to tap into expertise and regulatory settings affecting primary production. This could include barriers to production and processing, and what levers in district plans can improve production outcomes.</p> <p>The Forum noted the work so far on this project and agreed to support ongoing work where possible.</p>	<p><b>Geoff Meadows</b> to invite Warren Gilbertson and David Rendall to speak with Canterbury Planning Managers at their September meeting - <b>complete</b></p>
8	<p><b>Regional submission – Zero Carbon Bill</b></p> <p>Geoff Meadows introduced the draft submission, which had been prepared by the Climate Change Working Group. It was noted that the submission was high-level and that seven councils are also making individual submissions.</p> <p>The Forum agreed to endorse the regional submission with amendments to note that:</p> <ul style="list-style-type: none"> <li>• the region as a whole supports the general framework of the Bill</li> <li>• councils have differing views on how details of the Bill should be enacted.</li> </ul>	<p><b>Secretariat / Geoff Meadows</b> to make changes to the Zero Carbon Bill submission as discussed at today's meeting - <b>complete</b></p>
9	<p><b>CWMS update</b></p> <p>Caroline Hart provided an update on the CWMS Fit for the Future project. The final report from the project was approved by the Mayoral Forum in May this year, with new interim goals for 2025 and 2030. The next steps include:</p> <ul style="list-style-type: none"> <li>• the final report being provided to member councils for their information</li> <li>• refinement and prioritisation of the implementation work programme with councils, Ngāi Tahu, industry and other key stakeholders</li> <li>• reporting progress to the Mayoral Forum in February 2020.</li> </ul> <p>Bill Bayfield noted that Mayors reaffirmed their collective ownership of the CWMS. He also reflected that Canterbury is distinctive in its effective collaboration between the regional council and territorial authorities on freshwater management.</p> <p>The CWMS quarterly report was taken as read.</p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
10	<p><b>Train the trainers workshop</b></p> <p>David Bromell provided a verbal update on preparations to run a 'train the trainers' workshop for councils, as previously agreed by the Policy Forum. The workshop will be run by the Christchurch City Council Centre of Excellence in conjunction with the Secretariat. Communications will be directed in the first instance via Policy Forum members.</p>	<p><b>Secretariat</b> to circulate detailed information on the 'train the trainers' workshop - <b>complete</b></p>
11	<p><b>Canterbury Planning Managers update</b></p> <p>Geoff Meadows spoke to his report, noting:</p> <ul style="list-style-type: none"> <li>• a sub-group has been formed to look at standardising fees and charges across councils for planning functions</li> <li>• concerns from the group at the number of central government initiatives expected over coming months (as discussed in agenda item 5).</li> </ul>	
12 & 14	<p><b>Climate Change working group update and Natural Hazards working group update</b></p> <p>Both of these reports were taken as read.</p>	
13	<p><b>Compliance, Monitoring and Enforcement working group</b></p> <p>Paul Cooper spoke to the report from Tracy Tierney. The working group is running a CME professional workshop on 19 July 2019, supported by the regional forums budget. The focus of this workshop will be networking, sharing of skills and resources, and further embedding the regional CME strategy.</p> <p>Other priorities for the working group include developing resources to support the implementation of the regional CME strategy, using common frameworks and improving CME capacity across the region.</p>	
15	<p><b>General business</b></p> <p>There were no items of general business</p>	
	<p><b>Close</b></p> <p>The meeting closed at 3:00pm. The next meeting is scheduled for Friday 11 October.</p>	

**Date:** 11 October 2019

**Presented by:** Simon Fraser, Regional Forums Secretariat

## **Regional Forum update**

### **Purpose**

1. This paper provides an update of the Chief Executives and Mayoral Forum meetings since June 2019.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. receive this report

### **Chief Executives Forum – July 2019**

2. Chief Executives met on 22 July 2019. Key agenda items were:
  - reviewing the package of briefings for the incoming Mayoral Forum. This package was subsequently provided to the Mayoral Forum for approval.
  - receiving the draft Canterbury Water Management Strategy 2019 targets report. This is a bi-annual report showing progress towards achieving the 2020 targets of the CWMS.
  - setting up a short-life project group to assess wellbeing indicator needs for Canterbury councils and services for providing data and analysis
  - an update on the Canterbury Story, a CREDS project being undertaken by ChristchurchNZ
  - an update from the Climate Change working group, including work underway to undertake a climate change risk assessment for the region. This will help councils to understand and prepare to respond to risks posed by climate change.
  - quarterly updates on the Canterbury Water Management Strategy, implementation of the three-year work programme and CREDS projects, and Provincial Growth Fund applications from Canterbury.

## Mayoral Forum – August 2019

3. At the Mayoral Forum working dinner on 8 August, the Forum discussed an overview of the four wellbeings/capitals in Canterbury produced by the Secretariat. The meeting affirmed the value of using a comprehensive framework that has currency in central government and identified key themes to focus on in the next local government term.
4. The *Canterbury Overview* is published on the Canterbury Mayoral Forum website here: <https://canterburymayors.org.nz/wp-content/uploads/2019/08/Canterbury-wellbeings-overview-August-2019.pdf>
5. The Mayoral Forum met on 9 August 2019. Key agenda items were:
  - signing off on a package of documents for the incoming Mayoral Forum, including:
    - a record of Mayoral Forum achievements 2016–2019
    - a briefing for incoming members of the Mayoral Forum
    - a draft Canterbury Local Authorities' Triennial Agreement for 2020–2022
    - a draft letter of expectations to the Regional Transport Committee.
  - agreeing to an expanded set of criteria for supporting Canterbury applications to the Provincial Growth Fund, and receiving a final report on the CREDS rail services project.
  - Mayor Sam Broughton gave an update on the South Island Destination Management Plan, a project initiated by the Mayoral Forum with funding from the Provincial Growth Fund.
  - delivery of the Forum's 3-year work programme and CREDS projects are on track for completion by the end of the year.
6. As this was the last meeting of the Canterbury Mayoral Forum for this local government term, members who are not standing in the upcoming local body elections were acknowledged and thanked: Winston Gray (Kaikōura), Winton Dalley (Hurunui), David Ayers (Waimakariri), and Steve Lowndes (Environment Canterbury). Damon Odey (Timaru) has since announced he is not standing for re-election. Formal minutes of appreciation have been published on the Canterbury Mayoral Forum website here: <https://canterburymayors.org.nz/wp-content/uploads/2019/08/Minutes-of-appreciation.pdf>

## Upcoming meetings

7. The next Chief Executives Forum is 4 November 2019.
8. The next Mayoral Forum is on 28-29 November 2019. This will be the first meeting of the incoming Mayoral Forum following local body elections in October.

**Date:** 11 October 2019

**Presented by:** David Bromell, Secretariat

## **Regional submissions**

### **Purpose**

1. This paper invites discussion on the purpose and value of regional submissions, provides draft guidelines for preparing regional submissions and invites an indication of training needs for staff who draft submissions.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. **approve the attached guidelines for preparing regional submissions**
2. **invite the Chief Executives Forum to endorse the new guidelines**
3. **indicate training needs for staff who draft submissions.**

### **Background**

2. In April 2019, the Policy Forum reviewed the process for developing regional submissions that had previously been agreed by the Chief Executives Forum and Mayoral Forum in 2017 – see Appendix 4 of [Principles and process for working together](#).
3. The Mayoral Forum places a high value on ‘standing together for Canterbury’. Its [record of achievement](#) during the 2016–19 local government term includes a significant number of submissions, letters and meetings with central government Ministers and senior officials.
4. The Policy Forum is the Mayoral Forum’s primary mechanism for developing and consulting with member councils on regional submissions.
5. The Policy Forum provided training in July 2017 for staff who prepare submissions. This included a presentation from the Office of the Clerk and a workshop on effective policy writing. The following staff participated in training:



<b>Council</b>	<b>Staff member/s</b>
<b>Hurunui</b>	Stephanie Chin Nicola Kirby
<b>Waimakariri</b>	Veronica Spittal Janet Fraser
<b>Christchurch</b>	Ben Baird Libby Elvidge Margaret Clune Nick Lovett
<b>Ashburton</b>	Rachel Thomas Mel Renganathan (now at ECan)
<b>Timaru</b>	Mark Low Ann Fitzgerald
<b>Waimate</b>	Fabia Fox (now at Timaru)
<b>Environment Canterbury</b>	Adrienne Lomax Cecilia Ellis Gaye Stanley Monique Eade (now at Hurunui) Toshi Hodcliffe Anna Puentener Don Vattala Peter Constantine Sam Bellamy Rachael Annan

## Key points for discussion

6. Recent practice indicates that it may be timely to discuss and check agreement on:
- the relative value of and relationship between regional submissions and individual council submissions
  - allocation of staff time to prepare high-quality regional submissions
  - identification of training needs for staff who write submissions.

## Cost, compliance and communication

### Financial implications

7. We can make allowance in the regional forums' budget for 2020/21 for regional training workshops. We have spent what was allocated for 2019/20.

## Risk assessment and legal compliance

8. When the Mayoral Forum has agreed to submit on an issue, the Policy Forum should avoid wherever possible failing to deliver a draft submission (as recently happened over the NZ Biodiversity Strategy Discussion Document).
9. Poorly drafted submissions presents reputational risk for the Mayoral Forum.

## Communication

10. If the Policy Forum agrees, the regional forums' report to the Chief Executives Forum meeting on 4 November 2019 will invite Chief Executives to endorse the proposed guidelines.
11. If the Chief Executives Forum agrees, the guidelines will be published on the Mayoral Forum's website (<https://canterburymayors.org.nz>). Policy Forum members will be invited to share the resource with strategy, policy and planning managers and staff.

## Next steps

12. If the Policy Forum agrees:
  - guidelines endorsed by Chief Executives Forum 4 Nov 2019
  - guidelines published on Mayoral Forum website 8 Nov 2019
  - link circulated to Policy Forum members with a reminder to share the resource with staff. 11 Nov 2019

## Attachments

- Guidelines for preparing regional submissions  
*Note: attachment has been withheld under s7(2)(f)(i) of the LGOIMA - finalised guidelines will be published at a later date*

**Date:** 11 October 2019

**Presented by:** David Ward, Chief Executive, Selwyn District Council

## **Collaborative approach to 2021-2031 Long Term Plans**

### **Purpose**

1. This paper seeks to establish a working group for Canterbury councils to collaborate on Long Term Plans (LTPs) for 2021-2031.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. **agree to establish an LTP working group, to be chaired by David Ward**
2. **nominate staff from each council as members to the LTP working group**

### **Background**

2. Canterbury councils took the opportunity to take a collaborative approach to the compilation of their 2018-2028 LTP. I am proposing that we should follow a similar process for our 2021-2031 Long Term Plans which we will commence early in the next calendar year.
3. Canterbury councils held three meetings in late 2016 / early 2017 with attendees from all councils, plus Society of Local Government Managers (SOLGM), Audit New Zealand and the Office of the Auditor General (OAG).
4. The idea behind our collaborative approach was to:
  - discuss our respective LTP storyboards
  - hear OAG and Audit New Zealand priorities and areas of focus
  - enable us to access each other's resources and best practice, acknowledging that we do not compete with each other
  - allow OAG and Audit New Zealand to be part of our discussions, be aware of what we were proposing to do, and to provide feedback.
5. These meetings were deemed very successful by attendees, who commented that they:
  - were very happy to share good ideas
  - grateful for the opportunity to take a collaborative approach

- received the benefit of standardised risk strategies
  - were made aware of what neighbouring authorities were doing, particularly with respect to templates, key assumptions and economic drivers.
6. Attendees also valued the opportunity to commence the exercise early, and to engage with both Audit New Zealand and OAG to take advantage of the two-way conversation, thus avoiding potentially awkward questions at the end of the process.
  7. I would strongly recommend a similar collaborative approach is followed for the 2021-2031 Long Term Plans. This will enable us to:
    - build upon the goodwill that has been developed with the previous LTP exercise
    - allow a collaborative approach to those areas of focus that OAG has identified for the 2021-2031 LTPs
    - provide a sound platform for us to collectively respond to topical issues such as climate change response, Three Waters initiatives, national assumptions database, and a Canterbury wide communications programme.
  8. The collaborative approach will further foster a consistent approach to population projections, changing demographics and a view of what Canterbury will look like in ten years' time (as opposed to what our specific districts may look like).
  9. This year we have the added responsibility of responding to community outcomes and the reinstatement of the four well-beings back into the Local Government Act. If the Policy Forum agrees to this approach, I would suggest that we start with a wider discussion on this topic and consider how it will integrate with financial strategies, infrastructure strategies and risk strategies.
  10. I am again willing to put my name forward for chairing the 2021-2031 LTP working group, having chaired the working group previously for the 2018-2028 LTP cycle. I would also assume responsibility for liaison with Audit New Zealand, OAG, SOLGM and LGNZ as we strive towards the development of best practice for Canterbury Councils.

## **Next steps**

11. If the Policy Forum agrees to establish a 2021-2031 LTP working group, councils should nominate staff (through the Secretariat) as working group members.
12. A first meeting of the working group will be arranged once membership is established.

**Date:** 11 October 2019

**Presented by:** Simon Markham, Waimakariri District Council

## **Community wellbeing indicators update**

### **Purpose**

1. This report updates the Forum on progress in considering community wellbeing indicators and the data sources for Councils as we respond to the renewed focus on community wellbeing. A recent Cabinet Paper and its follow-up is cause to take a little more time to consider the best way forward in response.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. **note this report and the intention to convene a meeting of the Wellbeing Indicators Group in late November.**

### **Key points**

2. At the July meeting of the Policy Forum a presentation highlighted the renewed focus on community wellbeing and the development of information sources to better enable monitoring across the four wellbeings. The new offering from SOLGM in this space was overviewed and the availability of other data offerings was also noted.
3. Subsequent to this, the Chief Executives Forum agreed that a project group be established with Council representatives and be tasked with considering and advising on wellbeings and other relevant information service offerings to Councils, reporting back to the Policy Forum. The Group was requested to consider service offerings in the context of wider information systems changes that will impact Councils' ability to be informed with evidence for policy and planning purposes.
4. Shortly after this report, the Minister of Local Government released the following Cabinet Paper:  
[https://www.dia.govt.nz/diawebsite.nsf/Files/Proactive-releases/\\$file/Working-with-Local-Government-on-community-wellbeing-Cab-paper-and-min-Aug-2019.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Proactive-releases/$file/Working-with-Local-Government-on-community-wellbeing-Cab-paper-and-min-Aug-2019.pdf)
5. Resolution 10 in this Cabinet paper signals an intent to work with the sector on strengthening the role of community outcomes in local government priority setting and related wellbeing indicators measurement.

6. This has been followed up quite quickly with a DIA led LGNZ and SOLGM collaboration. This has led to the formation of two working groups each with about 8-9 councils represented to examine policy options to ensure robust and comprehensive measurement of community wellbeing as an element of a renewed focus on community (as distinct from Council focused) outcomes in planning and decision-making. These groups, of which I am a member of one, are tasked with reporting back on legislative and non-legislative policy options by end of calendar 2019 with a view to taking specific initiatives to Cabinet early in 2020. All Mayors and Chairs were written to by the Minister to this effect in August 2019.
7. In light of these developments signalling several moving parts in this area I have not sought to activate the Wellbeing Indicators Group at this stage pending further clarity on the direction and pace of travel of the above DIA-led initiative.
8. Meanwhile SOLGM is inducting Councils in cohorts into their data warehouse offering and have signalled they would be available to come down and provide a briefing to the Wellbeing Indicators Group in late November. By that time the DIA initiative will become clearer (i.e. if there is to be a 'legislated' outcomes and outcomes indicator regime, what may that look like and what data offerings might then be relevant).

## **Next steps**

9. It is proposed to bring the Wellbeing Indicators Group together in late November and have SOLGM provide a briefing on the development of their indicators initiative in light of the co-design process now underway with DIA. I propose to invite DIA as well to outline their thinking and current policy direction.

**Date:** 11 October 2019

**Presented by:** James Thompson

## **Natural Hazards Risk Reduction working group**

### **Purpose**

1. To update the Policy Forum on the Natural Hazards Risk Reduction Group.

### **Recommendations**

**That the Canterbury Policy Forum:**

- 1. note the work programme priorities for the Natural Hazards Risk Reduction working group for 2019/20, with further work required on scoping and resourcing**
- 2. note that progress of the work programme has been limited due to the availability of staff and competing priorities**
- 3. note that the working group will host a Natural Hazards Risk Reduction Forum for wider agencies, stakeholders and local authority staff who have a role in risk reduction in late November/early December**

### **Background**

2. The Natural Hazards Risk Reduction working group met on 29 July 2019 to prioritise a work programme and consider resource implications. The priorities for the 2019 work programme are:
  - developing a formal procedure for identifying gaps in research and prioritising for future research needs
  - developing a guide for commissioning Natural Hazards research
  - developing a common approach to highlighting and communicating hazards across district plans, civil defence responses, and hazard research programmes
  - continue the sharing of information and best practice for natural hazard risk reduction across Canterbury councils and other relevant organisations.
3. These priorities will help identify and fill information gaps in natural hazards and risk reduction across the region and help facilitate a common approach to hazards and risk reduction across councils. A dedicated Office 365 SharePoint site has also been established for the Natural Hazards Risk Reduction Group to share files and information.

4. Further work is still required on scoping these projects and identifying resource requirements. Progress on the work programme has been limited due to the availability of staff resources across Canterbury councils due to competing priorities, such as contribution to the National and Regional Climate Change Risk Assessments.
5. While there is a resourcing issue for the working group, excellent natural hazard risk reduction work has continued across the region. Examples include:
  - **District plan changes for Mt Lyford village** - the proposed plan changes for Hurunui will limit future development at Mt Lyford village and help reduce natural hazard risk. Particularly since the North Canterbury earthquakes, the village has faced high hazard risk from land movement and fire. The proposed plan change will help reduce natural hazard risk on any future development in the area.
  - **Prevention of new building near eroding coast at St Andrews** – TDC staff have made use of the Building Act to prevent the construction of new houses on a cliff-top in an area of eroding coastline near St Andrews. This highlights other tools available to staff outside of district plans for the reduction of natural hazard risks.
  - **Reviews of the natural hazard chapters of District Plans** - many councils are reviewing the Natural Hazard chapters of their district plans to take a more focused approach to reducing natural hazard risks, such as Kaikōura's focus on managing flood plains to reduce flooding risk.
6. A Natural Hazards Risk Reduction Forum is being planned for late November/early December (date to be confirmed). The Forum is usually held at least once per year to bring together wider agencies, stakeholders and local authority staff who have a role in risk reduction across Canterbury.
7. This is a key activity for supporting the sharing of information and best practice for natural hazard risk reduction across Canterbury councils and other relevant organisations (a work programme priority for the working group). Suggested topics to be discussed at the Forum include:
  - Councils currently undergoing District Plan Natural Hazard chapter reviews to provide a summary of where they are at and their approach to the review.
  - A presentation on the Christchurch coastal hazards work that is occurring (note there is coastal hazard work occurring in other parts of Canterbury that could also be included to help establish closer ties between councils).
  - Presentations and discussions on the National Climate Change Risk Assessment and the CDEM Group Planning Risk Assessments. These are two risk assessments that will draw resourcing out of all councils and could be done in association with each other.
  - Consideration on links of council Infrastructure Strategies and Asset Management Plans in respect to natural hazards.
8. I will also be attending the next Canterbury Planning Managers meeting in December to discuss work programmes and aligning priorities between the two groups.



**Date:** 11 October 2019

**Presented by:** David Bromell, Secretariat

## **Regional train-the-trainers workshop**

### **Purpose**

1. This paper:
  - reports back on the regional train-the-trainers workshop held on Friday 13 September 2019
  - proposes two regional workshops in 2020 on report template design and using 2018 Census data.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. **receive the report on the regional training workshop held on 13 September 2019**
2. **convey its appreciation to Libby Elvidge and Victoria Bliss from Christchurch City's Centre of Excellence for their facilitation of the workshop**
3. **note feedback from participants and encourage and support staff to develop systems and processes that provide high-quality advice to decision makers**
4. **indicate interest in a regional workshop in 2020 on the design of report templates**
5. **request the secretariat to organise a regional workshop in 2020 on using 2018 Census data.**

### **Background**

2. During 2018–19, the Policy Forum sponsored three regional workshops on *Thinking together before we write* in south, mid- and north Canterbury.
3. On 12 April 2019, the Forum agreed to organise a train-the-trainers workshop on writing recommendations and peer review and asked the secretariat and Christchurch City Council's Centre of Excellence to design and deliver the workshop.

## **Train the trainers**

4. The purpose of the workshop was to provide senior strategy and policy managers and staff with:
  - an experience of training in the craft of effective advising
  - a set of resources to use for in-house coaching, training and systems improvement within each council on writing recommendations, quality assurance and peer review
  - discussion on how to train others and embed a culture of excellence in teams that provide advice to council and leadership teams
  - an opportunity to build a community of practice with other champions of better advice in Canterbury councils.
5. The workshop was designed and delivered by Libbie Elvidge and Victoria Bliss from Christchurch City Council's Centre of Excellence, supported by David Bromell (secretariat). It was delivered at the West Melton Community and Recreation Centre between 10 am and 3 pm, to enable staff to travel within work/daylight hours.
6. A total of 14 staff registered from the Waitaki, Timaru, Waimate, Ashburton, Selwyn and Waimakariri District Councils, Christchurch City Council and Environment Canterbury. We received two last-minute apologies so had 12 participants, plus three facilitators. Participants' feedback is appended to this report.
7. Every time we run a regional workshop, we hear how much staff value buy-in and support from senior managers.

## **Cost of the workshop**

8. Selwyn Council kindly provided a venue; each Council met its own costs for staff time and travel. A total of \$486.19 was charged to the regional forums' training budget (\$147.60 for printing; \$338.59 for catering). With 12 attendees on the day, this worked out at \$40.50 per person (\$35 per person if everyone who registered had attended).
9. As the Policy Forum has noted in the past, this is a low-cost model for delivering training in our local context that also builds relationships between staff in neighbouring councils.

## **Next steps**

10. Electronic copies of the resources developed for the workshop have been circulated to the participants, with a contact list to encourage a 'community of practice' across the region. These resources have also been circulated to members of the Policy Forum.

11. Discussion identified a potential topic for a further regional workshop – on report template design. Toni Durham is currently leading a project for Ashburton Council. If there is interest in this topic from the Policy Forum, I will work with Toni to shape up a proposal for a workshop to be held in 2020.
12. I attended Statistics New Zealand's 2018 Census pre-release seminar on 18 September, and the first batch of data was released on 23 September. If the Forum agrees, I will work with Simon Markham to develop a proposal for a workshop early in 2020 on using Census data.

## **Appendix: Participant feedback, 13 September 2019**

n = 12/12

### ***What is one thing you will do differently as a result of this workshop?***

- Consider recommendations; how they are handled; the purpose; and put more thought into the commissioning.
- Plan the timing better on my (and my team's) reports so we have the time for *meaningful* peer review.
- Write my first Council report.
- Use peer review template; concentrate on recommendations.
- Refer to peer review checklists more often – both in writing reports and when providing feedback.
- Take messages back to my team. Actively discuss peer review tool with colleagues.
- Seek more peer reviews of my own work; use templates to refine my own work and in peer reviewing others.
- Give feedback on reports I read and appraise against quality assurance information in the booklet.
- The provided framework is really quite helpful for both self-review and peer reviewing others' work.
- Refer to the criteria for considering how to write my report.
- Use the rapid appraisal as a start; plan for time to have peer review.
- Encourage more staff to do reports and peer review them.

### ***What did you enjoy about today's training?***

- I found the exercises very helpful, especially looking at good/bad recommendations.
- Refreshing to attend PD that is informal and relaxed. I always get immense value out of the sharing.
- Workshop format.
- Interactive; exercises.
- Meeting other advisors and hearing how different councils operate.
- Nice and relaxing. Nice to meet contemporaries from the region and to share experiences.

- Very collegial and supportive; examples of opportunities to implement peer reviewing.
- Enjoyed informality of the course/training.
- Very interactive and focused.
- The exercises – especially working with people who are very experienced with reports.
- Hearing other perspectives and going through the range of council reports to see the differences.
- Recommendations.

***How could this training be delivered better/differently next time?***

- I enjoyed the session; I thought it was comprehensive and suitable for all levels to understand.
- A large topic that could easily have been a full day's training ... but I'm grateful to have been able to travel within working hours.
- Not sure if it would be better but maybe have more people reviewing the same paper and then comparing notes – we all pick up on different things.
- Bring tables closer in; numbers are good (12-16).
- More senior managers attending.
- Timing was fine; examples used were good.
- I find the current format quite efficient.
- I found it incredibly useful considering I haven't written reports for local government before.
- The idea of people each group looking at the same reports to get a sense of how different people review.

***How will you pass on this training within your Council?***

- I will work with members in my team to help them write good recommendations and will coach them through this process.
- Report template and guidance review will include this advice. In the longer term I see this becoming a part of further repeat training and conversations within the organisation.
- Share PDF documents and use insights given in reports. Approach Centre of Excellence for advice.
- Use template for review, encourage peer review and consideration of the message/story in reports.
- Share resources; likely hold some workshops.
- Write up main points and circulate.
- Prepare report for Group Manager / Senior Leadership Team on peer review opportunities.
- Will discuss with our Executive Team how to incorporate the ideas from the training.
- Systematically!
- Take booklet and show peers.
- Work in my team first to use the rapid appraisal, then hopefully with my section.
- ELT update; management team meeting.

**Date:** 11 October 2019

**Presented by:** Katherine Trought, Environment Canterbury

## **Canterbury Water Management Strategy update**

### **Purpose**

1. This paper provides the Canterbury Policy Forum with the Mayoral Forum's August update on region-wide progress towards implementing the Canterbury Water Management Strategy (CWMS) for April to July 2019.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. receive the report and take it as read

### **Regional and Zone Committee updates**

2. Zone managers and facilitators have summarised the current focus for the CWMS Zone and Regional Committees. The table is included in Appendix 1.

### **Environment Canterbury updates**

3. **Nutrient Management and Waitaki Plan Change / Plan Change 5** to the Canterbury Land and Water Regional Plan (LWRP) was made operative on 1 February 2019. The plan change:
  - deals with the effects of land use, particularly farming activities, on water quality at a region-wide level
  - ensures the effective management of water quality in the Waitaki sub-region
  - sets industry agreed Good Management Practice (GMP) as the minimum standard for all farming activities.
4. The nutrient management rules apply in all catchments in the region not currently the subject of sub-region plans. Resource consent, including audited Farm Environment Plans (FEPs), is required if properties irrigate more than 50 hectares or have more than a specified amount of winter grazing of cattle, depending on property size. The external working group has provided Environment Canterbury with recommendations on managing the concerns and issues relating to the irrigation and fertiliser proxies. Environment Canterbury is currently considering the recommendations and how to incorporate the recommendations into a future GMP work programme.

5. **Plan Change 7** to the LWRP is currently under development and is being prepared in three parts. The first part is an omnibus change that proposes changes to region-wide policies and rules in the LWRP to:
  - provide greater protection to habitats of freshwater species
  - enable consideration of Ngāi Tahu values in relation to a broader range of activities
  - allow the use of managed aquifer recharge across the region
  - provide a revised nutrient framework for commercial vegetable growing operations.
6. The second and third parts of Plan Change 7 relate to the **Waimakariri and Orari Temuka Opihi Pareora (OTOP) sub-regions**. These parts of the plan change have been developed in collaboration with the Waimakariri and OTOZ Zone Committees and put in place a freshwater framework to implement recommendations in each Zone Committee's Zone Implementation Programme Addenda (ZIPA).
7. These ZIPAs were presented to the respective councils late in December 2018 and early this year. The types of changes being proposed include reductions beyond good management practice to limit the effect of different land uses on water quality and increases in minimum flow, and reduction in allocation in catchments where community outcomes are not being achieved.
8. All three parts of Plan Change 7 were notified on 20 July 2019, and consultation closed on 13 September. A hearing will then be held, probably in early 2020. *(Policy Forum update – there has been a very high amount of engagement during the consultation on Plan Change 7, with over 700 submissions were received. This is the most submissions received for any regional plan change by ECAN.)*
9. The LWRP requires the implementation of **Good Management Practice** on farm to achieve water quality outcomes. There are a total of 7,419 farms (based on Statistics New Zealand) in Canterbury of which 1,400 require a land use consent and 1,500 have an authorisation to farm as they are managed by collectives (irrigation schemes and farming enterprises). To date, 81% of the required FEPs are in place and have been audited at least once or will receive their first audit within the next year. Targeted campaigns focused on irrigated properties not part of a collective have led to 49% of these farms now having a resource consent.
10. The **fish screen improvement campaign** is initially focused on 50 consents with a fish screen condition, selected with input from rūnanga, the Department of Conservation and Fish & Game. These consents are located mainly at large intakes or environmentally significant or sensitive sites. Environment Canterbury continues to work with industry and consent holders to upgrade fish screens to current best practice and/or put interim improvements in place while longer-term ones are planned.
11. The industry-initiated Fish Screen Working Party, operating under the CWMS Regional Committee, continues to investigate information gaps to inform improvements to intake configuration and practices, with particular regard to native fish species. The Working Party is also investigating funding requirements to enable research on fish screens.

12. MPI has offered Sustainable Food and Fibre Fund support for an industry-led approach to better define good practices with a focus on native fish species. The Working Party is finalising a work programme and funding (with MPI support) on native fish behaviour around intakes/ screens and design notes.
13. A number of projects to improve water quality, increase river flows and groundwater levels continue to be trialled in the region.
  - The **Selwyn/Waikiriri** Near River Recharge project: construction has begun and is timed to conclude in early November.
  - The Selwyn-Waihora Broadacres Targeted Stream Augmentation project has received approvals to construct a temporary weir so that mudfish can be reintroduced while water levels drop sufficiently for habitat improvements to be completed near the tributary's springs. Planning is underway for a new solar-powered well to supply mudfish habitat in a nearby water race system.
  - Targeted Stream Augmentation and Permeable Reactive Barrier trials are on-going in the **Silverstream/Kaiapoi** River catchment in the Waimakariri District, with promising early results.
  - The **Ashburton-Hinds** Managed Aquifer Recharge project: Year 3 concluded with over 6 million m<sup>3</sup> of clean water recharged (over 12 sites), up from 1.85 million m<sup>3</sup> in Year 2 (just Pilot Site). A Provincial Growth Fund application was scheduled for consideration by the Officials Group in September. A new community trust (Hekeao Hinds Water Enhancement Trust) has been formalised and has replaced the current project governance group.

## Policy update

14. The Government is working through its **Essential Freshwater programme**. The Ministry for the Environment (MfE) sought further information on specific catchments in each of the regions in early January and February. This information was to enable MfE to identify a range of exemplar catchments nationally. MfE has indicated that the identified catchments will be released in stages over the next 6 months.
15. MfE has also signalled possible changes to the **National Policy Statement for Freshwater Management (NPSFM)**, including provisions to:
  - provide for better management of fish passage and further loss of habitat connectivity
  - require consideration of downstream receiving environments when setting freshwater objectives and limits and strengthened integration between regional/district council functions
  - greater emphasis on urban catchments
  - changes to the National Objectives Framework.

16. Government has also signalled that the **National Environmental Standard (NES) for Freshwater** could include measures to address stock exclusion, riparian management, high-risk farming activities and intensification. Consultation on the NPS and NES was released in September, with the consultation period closing on 31 October 2019.
17. Cabinet has considered and released advice from the **Three Waters Review** on reform of the regulation framework. Decisions have been made on:
  - system-wide reforms to the regulation of drinking water and source water
  - targeted reforms to improve the regulation and performance waste and storm water systems
  - proposes a central regulator to carry out new and enhanced functions relating to drinking water regulation, and some specific waste and storm water regulatory functions.
18. Advice on the form and scope of the Three Waters regulator was expected in September 2019 while advice on service delivery is now expected at the end of the year.

## In the news

### April – August 2019

19. Following a request by Extinction Rebellion, Environment Canterbury **declared a climate emergency**, highlighting the urgent need to address the issue and the work already being done to help the region respond. In making the declaration, the Council noted it already demonstrated climate change leadership, including establishment of the Climate Change Integration programme; incorporation of climate change considerations into all Council's work programmes and decisions; working with regional partners to ensure a collaborative response; advocating and engaging with Central Government; and leading by example in reducing its emissions.
20. Environment Canterbury issued **Cloud Ocean Water** two abatement notices to stop the discharge of contaminants – wash water and plastic beads – and an infringement notice relating to sediment discharge after the site was visited by a resource management officer.
21. More than 70 Christchurch residents joined Christchurch West Melton Zone Committee members in March and April on the **“What’s Happening Under Our Feet” field trips** to find out more about Christchurch’s groundwater system, the city’s water supply and the challenges we face in managing our urban waterways. The trips were run with the support of Waterways Centre for Freshwater Management, CCC and Environment Canterbury.
22. An independent report investigating the way all Resource Management Act (RMA) plans that apply in the **Mackenzie Basin** deal with key issues was released in June. The report is a review of the way current RMA plans deal with four key topics –



biodiversity, outstanding natural landscapes, land-use change and water quality which are critical to managing change in the Mackenzie Basin. The report identifies areas where the plans show significant alignment, and where they are not so well aligned or where there are gaps in the planning framework. Five government agencies have statutory environmental responsibilities in the Mackenzie Basin (Environment Canterbury, Waitaki and Mackenzie District Councils, the Department of Conservation and Land Information New Zealand).

23. The five partners (Te Hapū o Ngāti Wheke, Lyttelton Port Company, Environment Canterbury, Christchurch City Council and Te Rūnanga o Ngāi Tahu) of the **Whaka-Ora Healthy Harbour plan** signed a new memorandum of understanding highlighting their ongoing commitment to improving the health of the Whakaraupō/Lyttelton Harbour catchment. The plan is a long-term vision for the area and was launched last year. The previous memorandum of understanding signed in 2016 discussed the specifics of the plan, while this new document will supersede that and focus on implementation to deliver the actions.
24. Environment Canterbury released its **annual groundwater quality survey** for 2018. The report summarises the current state of groundwater quality throughout the region and provides analysis of trends over the past decade. While public drinking water supplies are safe, the report confirms that a few private wells are sometimes below drinking water standards. Environment Canterbury encourages owners of private wells to make sure their wells are secure and to test their water periodically.

## Meetings and events

25. A summary of issues arising at recent meetings and events:

Date/Location	Event	Relevance to CWMS/Event summary
10-12 April 2019 Dunedin	Industrial Waters Conference 2019	The conference focused on the Government's water reform, treatment processes and the impact of tourism on the wastewater industry.
1-3 May 2019 Auckland	Water New Zealand's 2019 Stormwater Conference	The theme of the conference was Stormwater: The Next Generation – introducing, exploring and challenging the impacts of stormwater on the environment.
29 July – 1 August 2019 Singapore	Conference on Advancement in Water and Wastewater treatment and reuse	The conference aimed to bring together networks of professionals to share and discuss issues ranging from experience of full-scale systems, innovation water management strategies, technologies and research & development.
12-13 August 2019 Wellington	Land and Water Symposium	The National Science Challenge presents some key outcomes from the first stage of Our Land and Water research and plans for the second stage.

## Appendix 1: Zone Committee Focus: Overview from April 2019

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
Kaikōura	<p><b>Earthquake Recovery:</b> Kaikōura earthquake</p> <p><b>Collaborative Inter-agency Programmes</b></p> <p><b>Immediate Steps:</b> implementation</p>	<ul style="list-style-type: none"> <li>The Kaikōura Plains Recovery Project – a joint project with ECan, MPI, Fonterra, and DairyNZ covering 'in paddock' treatment of drainage water, land assessment and riparian restoration, and integration of mahinga kai values continues in its second year of three with the identification of two additional drainage sites.</li> <li>Clarence Weed Control Programme and report presented to Zone Committee.</li> <li>Second successful closing of Lyell creek/Waikōau to raise the Lyell/Waikōau level - allowing hatching of īnanga eggs in the creek has been a success with positive community feedback. This will enable an īnanga run in November 2019.</li> <li>Work on the three significant wetland protection and enhancement projects under the Kaikōura Flats (Lyell/ Waikōau Creek) Catchment Programme continue.</li> <li>Four other significant wetlands identified as potential landowner/zone projects.</li> <li>Discussions being held with rural community around “wetland” vs “wet pasture” following earthquake changes to land drainage and water table levels.</li> </ul>
Hurunui Waiau	<p><b>Minimum Flows:</b> Hurunui and Waiau Rivers.</p> <p><b>Immediate Steps:</b> braided river bird habitat creation and management</p> <p><b>Good Management Practice:</b> Targeted plan change to permit dryland farming.</p>	<ul style="list-style-type: none"> <li>Ongoing discussions with Takahanga Marae representatives and Zone Committee on cultural impacts relating to mahinga kai and minimum flows.</li> <li>Seven islands enhanced across both rivers to improve native river bird habitat requiring a range of maintenance to be carried out (likely thorough July) before more are created.</li> <li>“Hurunui Splash” project – consent applications for the remaining 3 locations to be lodged in July.</li> <li>SCAR (soil conservation and restoration) project – over 2000 trees ordered from Tasman District Council and a local nursery. Planting to begin in July in priority locations in Kaikoura, Waiau and Hurunui.</li> <li>\$2.9 mil received from the Hill Country Erosion Fund (MPI) and ECan over four years (5 winters starting 2019).</li> <li>Plan Change 1 to the HWRRP, was notified in May. 13 submissions were received. Hearings are expected to be held later in the year.</li> </ul>
Waimakariri	<p><b>RMA Planning:</b> PC 7 giving effect to the ZIPA is planned to be notified in mid-2019.</p> <p><b>Implementation:</b> A range of priority projects</p>	<ul style="list-style-type: none"> <li>Work continues on the “Clean and Green” Silverstream project with consent for planting lodged to enable planting to take place in September. Both sites are important in creating the 27km freshwater biodiversity loop. 1250m of Silverstream has been planted with a small area still to be planted.</li> <li>The joint (Environment Canterbury and Waimakariri Irrigation Limited) three-year infiltration trial to reduce Silverstream’s nitrates levels continues.</li> <li>Successful presentation and discussion on Farm consents and FEPs held with Next Generation Farmer Group (57 attendees including 45 farmers).</li> </ul>

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<b>Christchurch-West Melton</b>	<p><b>Canterbury groundwater system:</b> Improving awareness among Christchurch residents.</p> <p><b>Immediate Steps:</b> working with landowners and community to improving urban streams</p>	<ul style="list-style-type: none"> <li>• The Zone Committee is focused on educating Christchurch residents about the Canterbury groundwater system, drinking water supply and the challenges facing urban streams. Stormwater Superhero mobile resource trailer is being built and resources developed.</li> <li>• Addington Brook Living Catchment Management Plan has been completed and out for comment</li> <li>• Otukaikino Stream: consultation has started with landowners to improve riparian management</li> <li>• Worked closely with CCC for clean-up and investigation of three oil spills into waterways through the city's stormwater network.</li> <li>• Comprehensive Stormwater Network Discharge consent has been granted (two conditions to do with sediment discharge and flood management appealed by CCC).</li> <li>• Roadside cutting trial design (to reduce sediment run-off from the hills to waterways) has been installed at Christchurch Adventure Park (will support the Whaka Ora Healthy Harbour Catchment Plan).</li> </ul>
<b>Banks Peninsula</b>	<p><b>Whaka-Ora Healthy Harbour Plan Implementation</b></p> <p><b>Wairewa Bank Stabilisation</b></p>	<ul style="list-style-type: none"> <li>• Implementation of the Whaka-Ora Healthy Harbour Plan continues with the roadside cutting trial design (to reduce sediment run-off from the hills to waterways) installed at Christchurch Adventure Park.</li> <li>• Wairewa Bank Stabilisation Project – the first pilot site has been shaped and due for planting in August</li> </ul>
<b>Selwyn-Waihora</b>	<p><b>Swimmable Selwyn at Coes Ford:</b> Managing tributary impacts continues.</p> <p><b>Biodiversity Projects: Haldon Pastures mudfish project</b></p>	<ul style="list-style-type: none"> <li>• Environment Canterbury continues to work closely with Selwyn District Council on key projects such as “Swimmable Selwyn @ Coes Ford. Year 1 priorities include spring protection and enhancement, mitigation issues such as by fencing and riparian management of low drainage areas, sediment capture and reduction. A permanent water quality monitoring site on Silverstream upstream of Selwyn confluence.</li> <li>• Haldon Pastures mudfish protection project: Opening and site blessing held on 7 June. High turnout from governance, industry and interested parties. Project is a result of collaboration between DOC, Fonterra, Environment Canterbury and landowners.</li> <li>• The Lake edge campaign (wetland/wet pasture engagement and consent) under the LWRP is now complete.</li> <li>• A sub-group of the Committee (Selwyn River/Waikirikiri working group) is close to finalising draft recommendation to improve the river's health. Final report expected later in 2019.</li> <li>• Zone and consent staff continue to run highly successful monthly community drop-in sessions in Leeston and Darfield answering queries on a range of topics including farm consents, FEPs and audits, mahinga kai and biodiversity funding.</li> <li>• Work of Po Mātai Kōu with industry partners has led to Synlait adopting Mahinga Kai as a nation-wide standard in the Lead with Pride programme.</li> <li>• July meeting of the committee focussed on and celebrated biodiversity projects undertaken in the zone.</li> </ul>

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
Ashburton	<p><b>Fish Passage:</b> Hinds Drains area</p> <p><b>Drainage and Food Protection:</b> Focus on Hinds Drains and Carters Creek.</p> <p><b>Consent review process</b> for consents linked to the Ashburton/Hakatere River.</p>	<ul style="list-style-type: none"> <li>Meeting held with landowners adjacent to the Hinds Mahinga Kai trial sites to discuss modifications to drains management regimes. Rūnanga input is also being sought.</li> <li>Following consultation on draft Ashburton River / Hakatere Mouth Management Strategy, the final strategy was presented to landowners and rūnanga at the end of June before being circulated to the wider community.</li> <li>Further modelling work on the impact and effectiveness of the proposed Ashburton River / Hakatere consent review has been undertaken. Results were presented to the committee on 25 June; four community meetings including consent holders are planned for July.</li> <li>Ashburton Lakes Basin: Environment Canterbury will work with DOC, Ngāi Tahu, landowners and other stakeholders to investigate the deteriorating water quality situation. An update will be provided to the Committee in August.</li> <li>Rural professionals meeting held to brief consultants and advisors on latest plan changes and regulatory requirements including updates on MAR, OverseerFM and FEP audits.</li> </ul>
Orari-Temuka-Opihi-Pareora	<p><b>Biodiversity:</b> Implementing a range of actions.</p> <p><b>Saltwater Creek:</b> enhancement project.</p>	<ul style="list-style-type: none"> <li>Fonterra Sustainable Catchment Funding agreements signed, with 7 catchments across the Southern Zones to support the protection and enhancement of biodiversity and improve water quality. A variety of projects undertaken throughout the zone to improve biodiversity values by fencing native bush, undertaking predator and weed control and planting to increase bat roosting/feeding habitat.</li> <li>Alpine Energy to meet with the Zone Committee to discuss projects that the company supports and what they can do in future (e.g. offering the use of cherry pickers to enable work on the long-tailed bat project in Pleasant Point).</li> <li>Successful Winter Grazing Campaign with Beef and Lamb, Ag Research and DairyNZ; 46 farmers attended these events over 4 days.</li> <li>Saltwater Creek/ Pareora catchment work continues: B+LNZ Freshwater Workshop discussing stream health monitoring, visits to an arable farm and a dairy farm in Saltwater Catchment.</li> </ul>
Upper Waitaki	<p><b>Biodiversity projects:</b> Lake Poaka.</p> <p><b>Farming at GMP:</b> continue to support farmers on GMP.</p> <p><b>Willowburn Restoration</b></p>	<ul style="list-style-type: none"> <li>Committee meeting held at Lake Middleton with community and stakeholders to discuss lake water quality. Noted that organisations involved with the lake such as DOC and the Ohau Conservation Trust are aware of environmental risks (such as visitor impacts) to the lake and at present, the lake was in reasonably good condition and well used recreationally.</li> <li>Combined Upper and Lower Waitaki Zone Committee at Waihao Marae focused on cultural mapping of sites.</li> <li>Fonterra Sustainable Catchment Funding agreements signed, with 7 catchments across the Southern Zones to support the protection and enhancement of biodiversity and improve water quality.</li> <li>Waitaki Irrigation Collective workshop: working with industry to develop a common procedure for sampling and rationalise the numbers of samples collected by ECan, irrigation companies.</li> </ul>

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<b>Lower Waitaki</b>	<p><b>Wainono Lagoon:</b> improving water quality and reducing sediment inflows to help restore the culturally significant resource.</p> <p><b>Farming at GMP:</b> visiting farms to advise on GMP.</p> <p><b>Projects: Native Scrub at Limestone Hills</b></p>	<ul style="list-style-type: none"> <li>• Waitaki Irrigation Collective workshop: working with industry to develop a common procedure for sampling and rationalise the numbers of samples collected by ECan, irrigation companies.</li> <li>• Significant works undertaken to enable recreational access to Wainono lagoon and Waihao Box, including significant landscaping</li> <li>• Investigating a combined compliance officer role funded by Waimate District Council and ECan</li> <li>• Combined Upper and Lower Waitaki Zone Committee at Waihao Marae focused on cultural mapping of sites.</li> <li>• Hakataramea River: trialling the use of drones to support monitoring and compliance</li> <li>• Fonterra Sustainable Catchment Funding agreements signed, with 7 catchments across the Southern Zones to support the protection and enhancement of biodiversity and improve water quality.</li> </ul>
<b>Regional</b>	<p><b>Monitoring progress:</b> Tracking the implementation of the CWMS across the Canterbury region.</p> <p><b>CWMS 2025 &amp; 2030 Targets:</b> Fit for Future Project</p>	<ul style="list-style-type: none"> <li>• The Committee presented the CWMS 2025 &amp; 2030 targets (Fit for Future project) to the Mayoral Forum in May. These targets were approved by the Forum and are now being presented to each Council by its Mayor.</li> <li>• The Committee is currently identifying the strategic issues raised through the Fit for Future project (collective leadership, resourcing, monitoring and reporting, and communication) it can add the greatest value to as well as examine climate change through the lenses of the CWMS.</li> <li>• The Committee continues to provide advice on the draft 2019 Targets Report.</li> </ul>

<b>Report from:</b>	Canterbury Planning Managers Group (CPMG)
<b>Date:</b>	11 October 2019
<b>Presented by:</b>	Geoff Meadows

## Recommendations

That the Canterbury Policy Forum:

1 notes the CPMG met on 6 September 2019.

<p>Significant activities in this quarter</p>	<p>The range of incomings placing demands on Canterbury Councils to prepare submissions includes:</p> <ul style="list-style-type: none"> <li>• Plan Change 7 to the Land and Water Regional Plan – due 13 September 2019;</li> <li>• NZ Biodiversity Strategy Discussion Document – due 22 September 2019;</li> <li>• Consultation Document on Product Stewardship Scheme Guidelines – due 4 October;</li> <li>• Draft National Policy Statement on Urban Development – due 10 October 2019;</li> <li>• Draft National Policy Statement on Highly Productive Land – due 10 October 2019;</li> <li>• Essential Freshwater package – due 17 October 2019;</li> <li>• Resource Management Amendment Bill – due 7 November 2019.</li> </ul> <p>Regional submissions help smaller councils that may have resourcing issues to hitch their wagon to the Canterbury-wide submission. The Greater Christchurch Partnership is preparing a joint submission on Urban Development, but it was agreed that a joint submission on Highly Productive Land was not worthwhile and individual Councils would submit themselves.</p> <p>The Essential Freshwater package joint submission is being prepared by the CMF Secretariat, but the timing over the local government elections is dreadful. MfE provided a detailed briefing on the Essential Freshwater Package and highlighted that there are no Canterbury catchments in schedule 1 of the proposed NES for Freshwater.</p>
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Contribution to Mayoral Forum three-year work programme	<ul style="list-style-type: none"> <li>Standardisation of fees and charges – sub group has not convened.</li> </ul>
Issues / risks / opportunities	<ul style="list-style-type: none"> <li>Waste Minz and Heritage NZ to be invited to next CPMG on 6 December 2019.</li> </ul>

### Canterbury Planning Managers Group (CPMG)

<b>Purpose</b>	<ul style="list-style-type: none"> <li>Provide support for a strong local government force on planning matters</li> <li>Reduce duplication of planning effort</li> <li>Support councils when assessing national and regional planning initiatives;</li> <li>Practice working together in ways that support innovation, collaboration and joint initiatives.</li> </ul>
<b>Chair / Members</b>	<p>Chair: Geoff Meadows – Waimakariri District Council</p> <p>Members: Planning Managers from the 10 territorial authorities and the regional council</p>

### Work programme 2019–20

What	Who	By when	Measures of success	Status
Alignment of RMA fees and charges working group	Subgroup	June 2020	Standardisation	Work in progress